

**Cost and Software Data Reporting (CSDR)
Proposed Solicitation Statement of Work (SOW) Language**

The contractor shall systematically collect and report actual contract costs to provide DoD cost analysts with needed data to estimate future costs. Contractor reports shall be prepared in accordance with the instructions contained in the most recently approved versions of DI-FNCL-81565, DI-FNCL-81566, DI-FNCL-81567, and DI-FNCL-81765.

IAW DODI 5000.02 and DFARS 252.234-7003, Notice of Cost and Software Reporting System:

- 1) This solicitation includes:
 - a) The Government-approved cost and software data reporting (CSDR) plan for the contract, DD Form 2794; and
 - b) The related Resource Distribution Table.
- 2) The contractor as part of the response to the solicitation will:
 - a) Describe the process to be used to satisfy the requirements of the DoD 5000.04-M-1, CSDR Manual, and the Government-approved CSDR plan for the proposed contract;
 - b) Demonstrate how contractor cost and data reporting (CCDR) will be based, to the maximum extent possible, upon actual cost transactions and not cost allocations;
 - c) Demonstrate how the data from its accounting system will be mapped into the standard reporting categories required in the CCDR data item descriptions;
 - d) Describe how recurring and nonrecurring costs will be segregated;
 - e) Accept or propose changes to the approved Contract CSDR plan and related Resource Distribution Table;
 - i) The Contract CSDR plan will include level 3 of the contract WBS and any lower level WBS elements designated by the Government as being high risk, high value, or high technical interest.
 - ii) The contractor may further extent the WBS for its own reporting or management purposes.
 - iii) if proposed changes are accepted, a revised Government-approved CSDR plan will be incorporated into the contract;
 - f) Submit the DD Form 1921, Cost Data Summary Report, and summary DD Form 1921-1, Functional Cost-Hour Report, with its pricing proposal.
 - g) The contractor will identify any subcontractor at any tier with a subcontract that exceeds \$50 million, by providing comments on the Resource Distribution Table, the subcontractors, or, if the subcontractors have not been selected, the subcontracted effort in this category and provide to the Government.
- 3) In the performance of this contract, the Contractor shall use:
 - a) A documented standard cost and software data reporting (CSDR) process that satisfies the guidelines contained in the DoD 5000.04-M-1, CSDR Manual;
 - b) Management procedures that provide for generation of timely and reliable information for the contractor cost data reports (CCDRs) and software resources data reports (SRDRs) required by the CCDR and SRDR data items of this contract;
 - c) The Government-approved CSDR plan for this contract, DD Form 2794, and the related Resource Distribution Table as the basis for reporting in accordance with the required CSDR data item descriptions (DIDs).
 - d) The Contractor shall require and flow down the requirement for CSDR reporting from subcontractors at any tier with a subcontract that exceeds \$50

million or any subcontracts valued between \$20 million and \$49 million that are designated by the Government as being high risk, high value, or high technical interest. If, for subcontracts that exceed \$50 million, the Contractor changes subcontractors or makes new subcontract awards, the Contractor shall notify the Government.

4) Post Award Conference :

- a) A post award conference will be held after contract award to include a discussion of the contractor's standard cost and software data reporting (CSDR) process that satisfies the guidelines contained in the DoD 5000.04-M-1, CSDR Manual, and the requirements in the Government-approved CSDR plan for the contract, DD Form 2794, and related Resource Distribution Table.

